



AGENDA

**City of Milton
Parks & Recreation Commission
Monday, June 15, 2015
6:00 p.m.
MILTON CITY HALL
City Hall Conference Room
710 S. Janesville Street**

1. Call to order
2. Approve Agenda
3. Approve Minutes – May 18, 2015
4. Discussion and possible action on the Milton Area Veterans Memorial
5. Discussion and possible action on extending the Crossridge Park trail to the Crossridge Park playground equipment
6. Discussion and possible action on improvements to the entrance of the small dog park and gates to both dog parks
7. Discussion and possible action on Goodrich Square Splash Pad sign
8. Discussion and possible action on the Comprehensive Outdoor Recreation Plan (CORP)
9. Discussion and possible action on park funds
10. Reports and Updates (The following items will not have any action taken.)
 - a) Goodrich Square Splash Park
 - b) Tails 'n Trails Dog Park
 - c) YMCA
 - d) Milton School Recreation Programs
 - e) Comprehensive Plan Update
11. General Items
12. Next Meeting Date – July 20, 2015
13. Motion to Adjourn

**Please note that upon reasonable notice, at least 48 hours in advance, efforts will be made to accommodate the needs to disabled individuals through appropriate aids and services. For additional information to request this service, please contact the City Clerk's office at 868-6900, 710 S. Janesville Street, Milton, WI 53563.

Notice is hereby given that a majority of the Common Council may be present at this meeting at the above mentioned date and time to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) and must be noticed as such, although the City Council will not take any formal action at this meeting.

Posted by: Elena Berg
06/12/15

**City of Milton
Parks & Recreation Commission
May 18, 2015**

Call to order

Chairperson Ryan Peterson called the May 18, 2015 meeting of the Parks & Recreation Commission to order at 6:01 p.m.

Present: Chairperson Ryan Peterson, Karen, Reed, Don Vruwink, James Bostwick, Ald. Lynda Clark, Jen Cramer, and Joe Long.

Also Present: Mayor Anissa Welch, Dick Fry, Jarrett Goodman, Jim Blank, Kristy Roherty, Director of Public Works Howard Robinson, and Assistant to the City Administrator Inga Cushman.

Excused Absence: Andrea Christianson.

Approve Agenda

Comm. Bostwick motioned to approve the agenda. Comm. Reed seconded, and the motion carried.

Approve Minutes – April 20, 2015

Comm. Reed motioned to approve the minutes. Comm. Bostwick seconded, and the motion carried.

General Items

Mayor Welch requested that the commission develop a list of 2014 accomplishments and set a work plan for the upcoming year. Assistant Cushman stated she will work on putting this together for the next meeting for the commission to review.

Discussion and possible action on the Milton Area Veterans Memorial

D. Fry provided an update to the commission on fundraising efforts for the expansion. J. Blank provided information about adding lighting to the expansions of the memorial. D. Fry stated that the unveiling ceremony for the Purple Heart Monument and the Gold Star Families Monument will be on Memorial Day, May 25, 2015 at 8:30 a.m.

Comm. Ald. Clark motioned to approve the lighting for the 2016 and 2018 expansions of the Milton Area Veterans Memorial not to exceed \$3,000. Comm. Bostwick seconded, and the motion carried.

Comm. Cramer motioned to recommend to Council to donate \$3,000 from the Park Fund for the hexagon bench at the Milton Area Veterans Memorial in the 2018 expansion. Comm. Bostwick seconded, and the motion carried.

Reports and Updates (The following items will not have any action taken.)

- **YMCA**

K. Roherty reported that T-ball and baseball will start June 1, 2015. There are also new sport camps this summer at the Parker YMCA. An adult outdoor soccer league will run mid-June through the end of July.

Discussion and possible action on the use of Crossridge Park easement funds for the demolition of the old Police Department building

Comm. Ald. Clark requested this be on the agenda. Discussion followed.

Comm. Bostwick motioned to recommend to Council to place money received from the easement into the Crossridge Park Fund. Comm. Vruwink seconded, and the motion carried.

Discussion and possible action on extending the Crossridge Park trail to the Crossridge Park playground equipment

Assistant Cushman stated that Comm. Ald. Clark requested this item be on the agenda, and that Director of Public Works Howard Robinson is in the process of obtaining a quote for the work to be completed. The commission requested a quote for the rest of the trail expansion around the southern end of the park as well.

This item will be tabled until the next meeting.

Discussion and possible action on the Comprehensive Outdoor Recreation Plan (CORP)

This item will be tabled until the next meeting. The commission members will go to the parks they are unfamiliar with before the next meeting so discussion can take place about their observations and recommendations for the parks. The commission would like the June agenda to be limited to this item and any other necessary business.

Update on Liberty Park advertisement signs

Assistant Cushman stated that staff is researching what companies paid previously, and will be sending out bills in the coming weeks for the signs at both Liberty Park and Central Park.

Reports and Updates (The following items will not have any action taken.)

a) Goodrich Square Splash Park

Assistant Cushman stated the splash pad will start running 10 a.m. to 8 p.m. this weekend, but due to the projected temperatures the next two weeks the concession stand will not open until June 1, 2015.

Comm. Ald. Clark stated Plan Commission approved the concession stand.

b) Tails 'n Trails Dog Park

Comm. Bostwick discussed potential improvements at the dog park to improve the users experience and issues related to replenishment of dog waste bags.

c) Milton School Recreation Programs

No report.

d) Comprehensive Plan Update

Assistant Cushman updated the commission on the Comprehensive Plan Update.

General Items

Assistant Cushman stated that the work has started on adding the bee and flower sculpture to South Goodrich Park.

Comm. Ald. Clark updated the commission on the Civil War Living History Days that took place over the weekend.

Comm. Long introduced himself to the commission.

Next Meeting Date – June 15, 2015

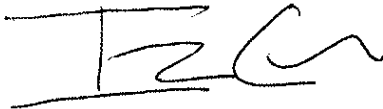
The next meeting of the Parks & Recreation Commission will take place on June 15, 2015.

Comm. Cramer will not be at the next meeting.

Motion to Adjourn

Comm. Vruwink motioned to adjourn the May 18, 2015 meeting of the Parks & Recreation Commission at approximately 7:30 p.m. Comm. Bostwick seconded, and the motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'I. Cushman', written over a horizontal line.

Inga Cushman
Assistant to the City Administrator

Jun. 4. 2015 4:15PM Frank Bros., Inc.

No. 9956 P. 1

Contract - ProposalCust.#
Sq. Ft.
T.A.
Mix DsgnProj.#
T. B.
Grad.**Frank Bros., Inc.**2501 Morse St.
Janesville, Wisconsin 53545
Telephone (608) 754-5330
Fax (608) 754-6171

No. 20263

PROPOSAL SUBMITTED TO:
MILTON, CITY OFPHONE: W:
H:

DATE: 6/4/15

STREET:

JOB TITLE:
YMCA WALKING PATH

CITY, STATE AND ZIP CODE

JOB LOCATION
MILTON

ATTENTION

DATE OF PLANS

FAX NUMBER

JOB PHONE

We hereby submit specifications and estimates for:

WALKING PATH TO YMCA (BASED ON 2,880 S.F.)

1. EXCAVATE & REMOVE TOP SOIL.
2. FURNISH, INSTALL & COMPACT 8" OF BASE.
3. FURNISH, INSTALL & COMPACT 3" OF ASPHALT.

TOTAL: \$10,448.00**EXCLUSIONS:**

1. ANY PERMITS, NOTICES OR FEES.
2. UNDERCUTTING OR FILLING OF UNDERCUTS.
3. WORKING WITH HAZARDOUS OR CONTAMINATED MATERIAL.
4. PAYING FOR ROCK, SOIL OR COMPACTION TESTING.
5. LANDSCAPING, SEEDING OR MULCH.
6. ANY EROSION CONTROL.
7. ANY CURB & GUTTER OR CONCRETE FLAT WORK.

UNIT PRICES: EXCAVATION OF NON-SUITABLE SOILS WILL BE BILLED AT \$22.00 PER C.Y.
PLACEMENT OF ADDITIONAL BASE WILL BE BILLED AT \$18.00 PER TON.

NOTE: THIS PROPOSAL IS GOOD FOR 30 DAYS ONLY, AND MUST BE SIGNED & RETURNED PRIOR TO START OF PROJECT.**We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: SEE ABOVE**

Payment to be made as follows:

Down Payment

Balance Due UPON COMPLETION

If no payment plan is stated above, Net Due 30 days from invoice. A Finance Charge of 1 1/2% per month will be charged on all past due accounts at an annual percentage rate of 18%.

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. We are not held responsible due to settling caused by work done by others or water pocketing caused by drainage of less than design acceptability of 1% slope.

Estimator's
Signature

This offer is subject to the general conditions on the reverse side.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

Please sign one copy and return to our office with your purchase order or contract.



Office of the Director of Public Works

To: City of Milton Plan Commission
From: Howard Robinson, Director of Public Works
Date: June 4, 2015
cc: Mayor Anissa Welch, Common Council Members
Subject: Discussion and possible action regarding the Splash Pad Signage.

Discussion

The Splash Pad sign has not received official approval to remain in its present location. A picture of the sign and its location is included. A copy of the sign with the City Logo attached is being submitted as a proposal. The sign with the logo if approved will receive landscaping (flowering shrubs) and a border around the posts. The back side of the sign can also be painted blue to match the front. Landscaping has not taken place due the sign not being officially approved.

The reason the sign was installed without approval was that it was received late in the fall two years ago and Public Works was requested to install it to beat possible frost situations that may have delayed installation. Past Administration intended to get a site plan approval.

Staff Recommendation

Recommendation from staff is to approve the sign with the logo addition so landscaping can occur.

Attachments

- Pictures



Splash Pad

PLATINUM SPONSORS \$10,000 & UP DONATIONS

AIR PRODUCTS

GOLD SPONSORS \$5,000 - \$9,999

LAND OF GIANT HOSTAS

PENN COLOR

M&I BANK

PRINTMAX

SILVER SPONSORS \$1,000 - \$4,999

ALLIANT ENERGY

ANGI ENERGY
SYSTEMS

BANK OF
MILTON

CASEY'S GENERAL
STORE, INC.

CHARTER NEX
FILMS

DAVE'S ACE
HARDWARE

FIRST COMMUNITY
BANK

JOHN'S DISPOSAL
SERVICE, INC.

LADER RENTALS

MILTON FUND
GRANT

SCHOOL DISTRICT OF
MILTON - CASH DRIVE

SMALL WONDERS
LEARNING CENTER

BRONZE SPONSORS \$100 - \$999

BUCKHORN SUPPER CLUB

CHINA GARDEN

EXTREME FITNESS

GORDIE BOUCHER

HIMMEL & WILSON LIBRARY CONSULTANTS

HOLTZ TAX SERVICE LLC

JANESVILLE MORNING ROTARY CLUB

JODIE'S ANGELS

KOSHKONONG SNOWMOBILE CLUB

KWIK TRIP

LOCAL UAW - WOMEN COMM.

MILTON COURIER

MILTON HIGH SCHOOL STUDENT COUNCIL

MILTON VETERINARY CLINIC

NORTHLEAF WINERY

SOCKNESS BUILDERS

THE JUNCTION PUB

TRICOR (JANESVILLE)

NIEL & KATHY BENDER

NICK & AMANDA BORNICK AND FAMILY

ERIKA STORLIE & KRISTI BRODERICK

DENNIS CAMPION

DR. JJ & PATTY DUBATS

MIKE & LINDSEY HOLTZ

LILY & TIM JACOBS & FAMILY

WAYNE & BETSY LUBKE

JIM & LINDA LYKE

BILL & KAREN MULLEN

IN MEMORY OF JUDY SCHUETZ & CHRIS SCHAUF

BRINDA & KEVIN SHEA AND FAMILY

IN MEMORY OF SHEILA WHITNEY

JEFF & COOKIE WAGNER

JIM & MARI ANNE WARREN

BRIAN & CAROL WATSON

KARL & ELLEN WESTLUND

DALE & NANCY ZASTROW

